

RENT PAYMENT ASSISTANCE RESOURCES

Agency	Contact/ Description	Documents Required
Social Services of Somerset County	(908) 526-8800	• Proof of Income: i.e. 2- or 4 month of paystubs, unemployment, child support, promise of employment, etc. • Current lease or rental agreement form • Social Security numbers of entire household • Birth certificates of entire household • Photo ID • Other Documents (if applicable) • Eviction Notice or back rent letter from landlord with contact information • Original utility bill with shut off notice • Letter(s) from other assisting agencies • Receipt(s) of Unexpected expenses • Money order and/or receipt for your portion • Proof of homelessness: • Examples: warrant of removal, notarized signed letter from relative or friend which should include address and contact information, etc.
NORWESCAP: Homelessness Prevention Program (HPP)	(908) 453-2194 Family Promise of Warren County. Designed as a one time assistance program	• Summons or warrant of removal from landlord-tenant court • Court papers must have docket number and court date and must be no more than 6 months old • Current gross income at or below 80 percent of Area Median income • Proof of significance occurrences and the expenses that led to homelessness • Proof of NJ Residency—6 months minimum residency in the state of NJ • Recent pay stubs—(4 weekly or 2 bi-weekly pay stubs) • Bank statements or other form of income verification • NJ Photo ID of entire household • Current driver's license • Social security cards and Birth certificates of everyone in household
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Somerset County Resources

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NORWESCAP: Homelessness Prevention Program (HPP)		• 12-month lease required and must be signed by landlord and tenant before any payments are issued to the landlord • Document detailing the reason for the non-payment of rent/ homelessness (ex. Employment layoff papers, separation notice, unexpected medical expense documents)
NORWESCAP - Loan Program	Carolyn Thoens 908-454-7000 ext 116 Fax 908-454-2968 graeberc@norwescap.org 350 Marshall St Phillipsburg, NJ 08865 One time of loan request at a time: \$3000 – used auto (CANNOT use as down payment) \$1,000 – housing, back rent, mort- gage payment, security deposit \$1000 – car repair \$1000 – Car insurance \$800 – child care – back pay- ments, deposit, summer care \$500 employment related Loans cannot be used for pay- ments of credit card bills, taxes, fines, or travel	Criteria for Family Loan Program: • Must be employed six month or more, working at least 20 hours or more. • Must have last 4 paystubs. • Under 250% of poverty. • Copy of Drivers License • Must be a resident of NJ in Warren, Somerset, Hunterdon, Sus- sex, or Morris County NJ IDA (Dollars for Dreams) • Contract for participation of three years. • 200% poverty • Must be employed • Complete 16 hours of Financial Literacy workshops • No slots currently available, but if interested call Carolyn. • 1 to 1 match for saving for homeownership, starting own busi- ness, or education. Example if you save \$4500, you get an addi- tional \$4500. For a total of \$9,000. IDA (other) • Participant of one year • 300% of poverty • Complete 6 hours of financial literacy • 2 to 1 match for Car purchase or education. Example if you save \$1000, you will receive a match of \$2,000 for a total of \$3,000. • No slots currently available, but if interested call Carolyn.

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Somerset County Resources

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Community Development Office Homelessness Trust Fund Rental Assistance	Kimberly Cowart, Director (908) 541-5756 commdev@co.somerset.nj.us	• Proof of Homelessness or imminent risk • Social Security Numbers for applicants and all other household members • Signed copies of Federal (1040) and State Income Tax Returns for all household members • Copies of your most recent, consecutive pay stubs for each source of income for all household members • Documentation of other sources of income for all household members (Social Security payments, Child Support) • Documentation of child care expenses for children under the age of 12 • If applicants or other household members did not file income tax returns, provide documentation of all non-taxable and taxable income (i.e. pay stubs, social security, W-2 forms, etc.) • Checking account statements for the two months preceding the date of application. • Signed Lease (Property must be located within Somerset County) • Documentation from landlord that rental payments are current and that there are no arrears.
Somerset Community Action Program (SCAP)	(732) 846-8888 info@somersetcap.org Monday—Friday 9am-6pm http://somersetcap.org	Free financial services and education in Partnership with United Way. • Fill out online interest form to obtain more information

UTILITY ASSISTANCE RESOURCES

Agency	Contact/ Description	Eligibility/ Documents Required
NORWESCAP, Inc.: Low Income Home Energy Assistance Program	Somerset County (908) 685-8282 120 Finderne Ave, Bridgewater, NJ 08807 Main Office (908) 454-4778 LIHEAP@norwescap.org	• Apply online using the NJCAid Portal • If person is age 60 or older, or who are disabled, applications may be received and returned by mail or a home visit • Applicant household must be responsible for home heating or cooling costs (directly or included in rent) • Must have a gross income at or below 60% of the State Median Income • Persons who live in public housing are not eligible unless they pay their own heating costs directly to the fuel provider • Must supply all income documentation for the entire household • Must provide proof of ownership of the residence • A landlord/tenant agreement must be signed (if it applies) • Must submit copies of social security cards for the entire household and heating and cooling bills
Somerset Community Action Program (SCAP)	Tel: 732-846-8888 Fax: 732-642-1542 info@somersetcap.org Monday—Friday 9am-6pm	• To qualify for the program, participants must complete the Financial Literacy Course and be residents of Somerset County.
TRUE Program	Affordable Housing Alliance (732) 982-8710 www.ahanjtrue.com	<u>Program Requirements:</u> • Demonstrate that gas and/or electric account is currently past due, and/or service has already been disconnected • Demonstrate that 2 payments of at least \$25 or more each have been made within the past 6 months onto the gas and electric account. At least 1 of those payments should have been made 15 days prior to the date of application. OR a \$75 good faith payment has been made to each utility within the past 90 days (\$150 if you have a gas and electric combined account) • Must not currently be applying for, receiving or have received any benefit through the LIHEAP programs within the current heating season. Must not currently be receiving a USF benefit. Continued...

Somerset County Resources

Agency	Contact/ Description	Eligibility/ Documents Required
TRUE Program	Affordable Housing Alliance (732) 982-8710 www.ahanjtrue.com	<u>Documents required:</u> Please complete the application in its entirety and provide COPIES of the following documentation: • Copies of the social security cards for all members of your household. • Copy of the valid driver's license of primary applicant with current address • Copies of proof of gross income within the past 60 days for all members of your household age 18 and over for four consecutive weeks. ◇ Pay stubs: If paid bi-weekly- 2 consecutive stubs. If weekly- four consecutive stubs. Social Security of any kind- current year award letter or current bank statement. Pension- current pension statement. Unemployment- we can accept the “Loops Letter” from unemployment office or latest four consecutive receipts showing the amount and date paid. Child support, alimony, food stamps, TANF, GA and any other state benefits are all considered income and an updated awards letter must be provided. Business income- Schedule C from previous year's taxes showing profit/loss. Rental income- Schedule E from previous year's taxes showing rental profit/loss. Zero Income- If a member of the household age 18 or over does not have any income, must write a letter stating “I have no income” and it must be signed and dated by that person. However, if a member is a full-time student (minimum of 12 credits), school schedule showing member's name, credits and enrolled in the current semester will be acceptable. *With the exception of Social Security income, please note bank statements are not acceptable for proof of income* Proof of Residency. If you own a home please provide a copy of your deed, current year property tax statement or current mortgage statement. If you rent, please provide a copy of your current lease. If you do not have one, a current letter from the landlord indicating the address and occupancy status must be submitted. <i>Continued...</i>

Somerset County Resources

Agency	Contact/ Description	Eligibility/ Documents Required
TRUE Program	Affordable Housing Alliance (732) 982-8710 www.ahanjtrue.com	• Copies of past 6 months of payment history from each utility (previous 6 months of bills or payment history statement from utility company showing a breakdown of payments made each month) • Copies of your most recent electric bill and gas bill with your current address. • Copy of the first and second page of your previous year's Federal Income Tax Return and for anyone 18 and over in your household (some exceptions may apply). Second page must be signed if self-prepared. (Handwritten tax returns are not acceptable). **PLEASE NOTE: Additional documents may need to be requested once your application is reviewed**
PAGE Program	Affordable Housing Alliance (732) 982-8710 www.ahanjtrue.com	Program Requirements: 1) Demonstrate that gas and/or electric account is currently past due, and/or service has already been disconnected 2) Demonstrate that 2 payments of at least \$25 or more each have been made within the past 6 months onto the gas and electric account. At least 1 of those payments should have been made 30 days prior to the date of application. OR a \$100 good faith payment has been made to each utility within the past 90 days (\$200 if you have a gas and electric combined account) 3) Must not currently be applying for, receiving or have received any benefit through the LIHEAP programs within one year of the start of the current heating season. Must not currently be receiving a or have received USF benefit within the past 6 months Documents required: Please complete the application in its entirety and provide <u>COPIES</u> of the following documentation: • Copies of the social security cards for all members of your household. Continued...

Somerset County Resources

Agency	Contact	Eligibility/ Documents Required
PAGE Program	Affordable Housing Alliance (732) 982-8710 www.ahanjtrue.com	• Copy of the valid driver's license of primary applicant with <u>current address</u>. • Copies of proof of gross income within the past 60 days for all members of your household age 18 and over for four consecutive weeks. ◊ Pay stubs: If paid bi-weekly- 2 consecutive stubs. If weekly- four consecutive stubs. Social Security of any kind- current year award letter or current bank statement. Pension- current pension statement. Unemployment- we can accept the “Loops Letter” from unemployment office or latest four consecutive receipts showing the amount and date paid. Child support, alimony, food stamps, TANF, GA and any other state benefits are all considered income and an updated awards letter must be provided. Business income- Schedule C from previous year's taxes showing profit/loss. Rental income- Schedule E from previous year's taxes showing rental profit/loss. Zero Income- If a member of the household age 18 or over does not have any income, must write a letter stating “I have no income” and it must be signed and dated by that person. However, if a member is a full-time student (minimum of 12 credits), school schedule showing member's name, credits and enrolled in the current semester will be acceptable. *With the exception of Social Security income, please note bank statements are not acceptable for proof of income* • Proof of Residency. If you own a home please provide a copy of your deed, current year property tax statement or current mortgage statement. If you rent, please provide a copy of your current lease. If you do not have one, a current letter from the landlord indicating the address and occupancy status must be submitted

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PAGE Program	Affordable Housing Alliance (732) 982-8710 www.ahanjtrue.com	• Copies of past 6 months of payment history from each utility (previous 6 months of bills or payment history statement from utility company showing a breakdown of payments made each month) • Copies of your most recent electric bill and gas bill with your current address. • Copy of the first and second page of your previous year's Federal Income Tax Return and for anyone 18 and over in your household (some exceptions may apply). Second page must be signed if self-prepared. (Handwritten tax returns are not acceptable). **PLEASE NOTE: Additional documents may need to be requested once your application is reviewed**
NJ SHARES	1-866-NJSHARES (609) 883-1626 info@sharesnation.org	Eligibility is based on household size and income. Clients are families and individuals who do not qualify for Federal and State assistance programs due to the household's income. NJ SHARES Grant amounts can be up to \$700 for heating source (natural gas - including cooking gas and electric heat), and can be up to \$500 for electric service. Grants must result in continuance and/or restoration of service. Applicants must demonstrate a temporary financial need and a history of good-faith payments to their energy provider. Eligibility Guidelines <u>Applicants Must:</u> • Reside in New Jersey • Be experiencing a financial crisis, such as a job loss or illness • Be behind on their energy bill • Have income over the limit for Federal programs such as the Low-Income Energy Assistance Program (LIHEAP) and state programs such as the Universal Service Fund (USF) • Have an income level that does not exceed 400% of the Federal Poverty Level • Have made a good-faith payment of \$100 or more within 90 days of applying for NJ SHARES Continued...

Somerset County Resources

Agency	Contact	Eligibility/ Documents Required
NJ SHARES	1-866-NJSHARES (609) 883-1626 info@sharesnation.org	Guidelines for Seniors and the Disabled: • Applicants 65 years of age or older, with households of one or two members, will be eligible for NJ SHARES if the maximum household income is \$92,969 gross annually or \$7,747.42 gross monthly. Proof of age is required. • Applicants receiving Federal Social Security Disability (SSD) benefits, with households of one or two members, will be eligible for NJ SHARES if the maximum household income is \$92,969 gross annually or \$7,747.42 gross monthly. Applicants must show proof of Federal SSD benefit. Required Documentation for NJ SHARES applications: Documents should be furnished to the intake agency at time of application. Proof of Income for all contributing household members (last four consecutive weeks prior to application date) • Proof of Income for all contributing household members (last four consecutive weeks prior to application date) • Proof of Identification for all household members • Most Recent Energy Bill • Signed and dated Application • Zero Income Affirmation • Personal ID for all applicants and household members • Proof of Residency within last 30 days Application online: https://apply.sharesnation.org Apply In Person at a partner agency

SHELTER RESOURCES

SOS Hotline/ Emergency Shelter	Call after 4:30 pm, Weekends, or Holidays Dial 211
Somerset County Board of Social Services	(908) 526-8800 8:30am-4:30pm
Agape House - Volunteers of America	Referrals are accepted from Social Services (908) 707-9753 // info@voadv.org
Fish Hospitality Program, Inc. Serving Middlesex, Union, and Somerset Counties Serves homeless families and single women by providing shelter and meals, and such other assistance as we are able	TEMPORARILY CLOSED (732) 968-5957 https://fishhospitality.org/
Home of Somerset County	Referrals must be obtained from Social Services (908) 704-1920 // karen@homessnj.org
Samaritan Homeless Interim Program (SHIP)	(908) 393-9545
Good Shepherd Lutheran Church	(908) 685-1660
Street Smart *For Teen Adolescents between the ages of 13-21 who may be homeless, runaway or living in unsafe environments*	(908) 526-6605 ext. 321/ext. 323

HOUSING RESOURCES

Central Jersey Housing Resource Center	908-446-0036 // 2cjhrc@gmail.com http://www.cjhrc.org/
Home Sharing	(908) 526-4663 http://homesharing.org/
NORWESCAP Homelessness Prevention	(908) 454-7000
NJ Housing Resource Center	(877) 428-8844
Section 8 Housing Rental	https://www.affordablehousing.com/somerset-county-nj/section8-owners/

JOB SEARCH/TRAINING RESOURCES

Agency	Contact	Eligibility/ Document Requirements
One Stop Career Center	(908) 704-3000 Hours: Monday – Friday 8:30 a.m. - 4:30 p.m.	Workforce information, job listings and job search, career counseling, training opportunities, reemployment work-shops, on-the-job training information, public access areas including phones, fax machines, copiers and computers, labor market information, job fair listings, unemployment insurance assistance, tuition free college course information, self-employment assistance and entrepreneurial programs, trade adjustment assistance, veteran services.
NORWESCAP: Career & Life Transitions Center for Women	(908) 900-0060 170 Watchung Avenue North Plainfield, NJ 07060 Ask for Sam 8:30 am to 4:30 pm Appointments are requested. Confidentiality is respected	Provides supportive services to meet the needs of “Displaced Homemakers” in Hunterdon, Mercer, Somerset and Warren Counties. A “Displaced Homemaker” is a person who has lost their primary means of financial support due to separation, divorce, widowhood or disability of spouse. The Career and Life Transitions Center for Women focuses on providing quality services that will assist women gain personal and economic self-sufficiency and reach their full potential through education, training, job readiness and job search assistance, financial assistance, community referrals, supportive services and legal clinics and family law workshops. Participants are matched with a Norwescap team member who partners with them to identify their personal goals and access resources to achieve those goals.
Middle Earth: VISION PROGRAM	Contact: Khuti Moses (908) 569-5401 kmoses@middleearth.org Ike Onyejiaka (908) 963-9519 ikeo@middleearth.org	Provides work readiness training services to out-of-school youth ages 16-24, who are low-income, reside in Somerset or Hunterdon Counties, and face life challenges. The purpose of the Visions Program is to provide youth with lessons on employment readiness and the expectations of employers and offer community service opportunities that enhance their resume. Program youth are paid a stipend for their participation in instruction time. Youth are also provided with support services to help them manage any challenges they are facing. Upon completion of the program, youth can potentially access up to \$4000 towards school/training. <i>Continued...</i>

Somerset County Resources

Somerset County YMCA	https://www.gscymca.org/programs/enrichment-education/career-corner/	Free, volunteer-led program for job seekers and professionals in transition. Professional networking opportunities and up to date job search skills and tips. Each virtual sessions last about one hour.
PathStone	(856) 696-1000	The Senior Community Service and Employment program serves persons who are low income and age 55 years of age or older by placing them in part-time community service positions where they can gain skills and work experience to transition to employment. The program has three main goals for program participants: upgrade job skills to help participants obtain job placement, help the participant get involved in his/her community, provide participants with added income during training. Must write and speak English
FSC Job Search Web Page (Online Resource)	To access the Job search webpage, visit: www.pioneerfsc.com Under the "Resources" tab, Click on "Job Posts" and the web page will open.	None